

Record of officer decision

Decision title:	Appointment of Contractor for New Permanent Accommodation at Marlbrook Primary School
Date of decision:	24 September 2018
Decision maker:	Director Children and Families
Authority for delegated decision:	The authority for the specified officer to take this decision is set out in the Children's Wellbeing scheme of delegation paragraph 63 and in the cabinet report approved 10 May 2018 http://hc-modgov:9070/ieDecisionDetails.aspx?ID=5134
Ward:	Redhill
Consultation:	<p>Cabinet debated and approved a report on the Marlbrook Primary School extension scheme on 10 May 2018.</p> <p>Consultation has already been done in respect of the overall scheme and included school headteacher, staff and governors, the local ward member Councillor Paul Rone (who is supportive of the scheme), and members of the community.</p> <p>The main comments received referred to the improved provision that would be provided for the school, and the mitigation of potential difficulties in terms of an increase in car usage and on-street parking by the provision of additional car parking.</p> <p>The cabinet member for young people and children's wellbeing is supportive of the scheme. Comments ay Cabinet made regarding the inclusion of sustainability features, taking into account the need of autistic children in the design and the potential re-use of the modular buildings.</p> <p>The design element of the contract will address all these points. The contract will include the removal of the school's modular buildings.</p> <p>Political groups were consulted on the provision of the new permanent build accommodation prior to the cabinet decision, and group leaders and other members contributed to the debate at cabinet. It was stressed that the scheme should be closely monitored to ensure the council obtain value for money and high standards of workmanship.</p> <p>It was decided to use the Constructing West Midlands Lot 7 construction framework for the procurement of the project. Details of the evaluation process are set out below.</p>
Decision made:	To award a contract to Morgan Sindall for the design and construction of the new permanent accommodation and additional on-site car parking at an initial cost of £208,537 plus associated framework, contingency, professional and statutory fees. A total cost up to the value of £250,000. This will allow all survey work to be undertaken, the design to be completed in detail and the full works to be agreed. This process will be carried out under an open book process and a full audit trail provided. The full cost of the scheme will be signed off at a later date once the

	<p>design has been completed. Initial estimates suggest the project can be delivered well within the £4.688m budget set by council. A further officer decision under the delegated powers granted to the director of children's wellbeing by cabinet will be required to sign off the full contract.</p> <p>The design consultants selected and engaged by Morgan Sindall are Quattro Design Architects, who were architects for the recently completed Colwall Primary School new build.</p>
Reasons for decision:	<p>To ensure completion of new build accommodation and additional on-site car parking to accommodate the additional pupils from 2014 in response to rising numbers in South Hereford and award a contract in accordance with council contract procedure rules following a competitive tendering process as required by the cabinet decision on 10 May 2018.</p> <p>An assessment of the mandatory information provided by Morgan Sindall was undertaken by the Commercial Services team and was deemed compliant. A quality and price evaluation was undertaken by an evaluation panel consisting of officers from children's wellbeing, property services, finance and a consultant from Greenwoods Projects. Greenwoods are cost consultants who undertake cost consultancy, CDM and project management work and therefore have a broad range of expertise to draw from. Detailed clarifications included detailed breakdown of preliminaries, survey and design fees. All items were acceptable and in line with the pre-tendered rates on the framework, in addition Morgan Sindall offered a 1% fee reduction against their standard CWM rates.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>The costs for the works are included in the Marlbrook expansion budget that has been approved by Council and in the cabinet decision on 10 May 2018.</p> <p>The management of health and safety on site whilst the works are in progress has also been addressed in the cabinet decision.</p>
Details of any alternative options considered and rejected:	<p>Not to award. This option is not recommended as a competitive tendering process has been carried out and one bid submission was received from contractors on the framework. The works are required to ensure the expansion of Marlbrook.</p> <p>Award to a different contractor. This option is not recommended as the bid received through the tendering process was evaluated on a cost / quality basis and produced a satisfactory score. To award to a different contractor would require a new competitive tendering process to be competed which would result in the new accommodation not being delivered in time.</p>
Details of any declarations of interest made:	NA

Signed..... Date: 24/09/2018